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| --- | --- | --- | --- |
| 1. I think about who will read my writing when I plan to write, and direct my comments to this imaginary audience.
 | Always | Usually | Rarely |
| 1. I create a plan before I begin writing. Examples: brainstorming, mind-mapping, outlining.
 |  |  |  |
| 1. My language fits my purpose and my reader; for example, I know that the language I use in a personal letter to a friend is less formal that language I use in an essay for a class project.
 |  |  |  |
| 1. I write so that my readers can easily understand what I want them to know; my writing is legible and my message is clearly stated.
 |  |  |  |
| 1. I know the format for typing papers for my classes and I type papers to make them more readable.
 |  |  |  |
| 1. I know how to write different kinds of sentences and include a variety of sentence types in my writing to make it more interesting. (Sentence types: simple, complex, and compound sentences.)
 |  |  |  |
| 1. In longer writings I use paragraphs to separate my main points from each other. I know that each paragraph focuses on one idea.
 |  |  |  |
| 1. When I write a series of paragraphs about a subject, my paragraphs follow each other in a logical way that helps the reader understand my main message.
 |  |  |  |
| 1. I use specific, concrete details in each paragraph so that my reader will understand my points.
 |  |  |  |
| 1. I revise what I write. I know that I must do this several times in a longer, formal writing; I look to see if my writing makes sense, is organized in the best way, and says what I want it to say.
 |  |  |  |
| 1. I proof (edit) my writing multiple times to make corrections in sentences, spelling, punctuation, capitalization, and word use.
 |  |  |  |

Comments about my writing—things I know about myself (strengths and weaknesses):

Before:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

After:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date 1: \_\_\_\_\_\_\_\_\_\_ Date 2: \_\_\_\_\_\_\_\_\_\_**