**Evaluation of Effort and Personal Responsibility**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Quarter \_\_\_\_\_\_\_\_ Class Time \_\_\_\_\_\_**

|  |  |  |  |
| --- | --- | --- | --- |
| **Participation:** | **Yes** | **Sometimes** | **No/Rarely** |
| I come to class ready to learn. I bring what I need. |  |  |  |
| I participate positively in class activities and discussions. |  |  |  |
| I ask questions when I don’t understand and I listen to answers. |  |  |  |
| **Attendance:** | | | |
| I am on time almost always |  |  |  |
| I attend regularly and call my instructors each day that I will be absent. |  |  |  |
| The number of days I have missed is\_\_\_\_\_\_\_\_\_ days. | | | |
| Percent of time I have missed is \_\_\_\_\_\_%.  *(Instructor will help with this information, as needed)* | | | |
| **Homework:** |  |  |  |
| I read the class calendar and listen to the instructor for homework assignments. |  |  |  |
| I complete my homework and turn it in on time. |  |  |  |
| If I do not do homework, I do not give excuses. |  |  |  |
| I know that I am always responsible for not completing homework. |  |  |  |
| I do my homework carefully and neatly, and recopy as needed. |  |  |  |
| **Quizzes/Tests:** | **Yes** | **Sometimes** | **No/Rarely** |
| I study for all tests and quizzes before the test day. |  |  |  |
| I plan my schedule to study for quizzes and tests. |  |  |  |
| I paid attention in class when we learned about how to take tests. |  |  |  |
| **Effort:** | | | |
| I do my work independently so that I learn for myself. |  |  |  |
| I organize my work, materials, and time to help me be an effective learner. |  |  |  |
| I let myself be interested in new topics so I will learn better. |  |  |  |
| I focuses on own long term goals and I know what they are. |  |  |  |
| I stay on task so that I can complete work on time and can meet my goals. |  |  |  |
| I write down assignments and check the class calendar to stay on track. |  |  |  |
| I check the class calendar while I am absent to know what is due when I get back. |  |  |  |
| **Responsibility:** | | | |
| I cooperates and contribute equally and helpfully in group activities. |  |  |  |
| I respect others’ right to learn by being on time and speaking at appropriate times. |  |  |  |
| I accept responsibility for my actions—absences, missing work, homework, self-defeating behavior. |  |  |  |